A few details about the event

- Your microphone will be muted for the duration of the forum until you ask a question.
- Please ‘raise your hand’ to signal that you have a question to ask (instructions below).
- The Vice-Chancellor will invite attendees to ask their questions one at a time.
- Your video will remain off for the duration of the forum due to bandwidth constraints.
- This event is being recorded – your display name and any questions you ask may be included in the recording.
- If you have any questions in the lead up or are experiencing any technical difficulties, please contact vc.events@anu.edu.au.
- Please be aware that your Zoom display name will be visible to all other participants. Please ensure it does not display your email address if you do not want this available to all attendees. Information on how to change your display name and update your profile can be found here.

How to ask a question

To ask a question, please use the ‘raise hand’ feature on Zoom (pictured below) to signal to the Vice-Chancellor that you would like to speak.

![Zoom interface](image)

The Vice-Chancellor will call on people with raised hands. For example, “Ben A has a question”.

If you are called upon, a moderator will unmute your microphone so you are able to speak. Once you have asked your question, please re-mute your microphone and lower your hand.

What if I am having issues with my microphone or cannot ask a question verbally due to other constraints?

If you are unable to ask a question through the ‘raise hand’ function, please send your question via chat and it will be answered during a dedicated time at the end of the session.

Please note that only a limited amount of time will be given to answering questions submitted through chat. Given this, it is reserved only for those who are unable to participate using their microphone.

Waiting for the event to begin

If you try to join the event early, you may see the following messages:
This means you have successfully joined and when the event is being broadcast live, you will automatically be added.

The broadcast should begin at around 9.55am, with a start time of 10am sharp (AEST).

If you receive a message showing the date and time of the webinar as displayed below, you may be joining too early and need to come back later.

If you require assistance in the lead up to the event or on the day, please email vc.events@anu.edu.au.